



**MINUTES of
OVERVIEW AND SCRUTINY COMMITTEE
4 OCTOBER 2017**

PRESENT

Chairman	Councillor M W Helm
Vice-Chairman	Councillor R P F Dewick
Councillors	Mrs P A Channer, CC, P G L Elliott, M S Heard, N R Pudney, S J Savage and Mrs M E Thompson

488. CHAIRMAN'S NOTICES

The Chairman drew attention to the list of notices published on the back of the agenda.

489. APOLOGIES FOR ABSENCE

There were none.

490. MINUTES OF THE LAST MEETING

RESOLVED

- (i) that the Minutes of the meeting of the Committee held on 30 August 2017 be received.

Minute No. 352 – 2017 – 2018 Programme of Work

The declaration under **Provision of Healthcare Services** should read “Councillor Mrs P A Channer declared that she was a member of the Maldon Health Hub Partnership Board”.

The reference under **Provision of Healthcare Services** to “John Ryland” should read “John Niland”.

The declaration under **Planning Enforcement** should read “At this point Councillor Mrs P A Channer CC reiterated her earlier declaration being the Chairman of the Planning and Licensing Committee and a member of the South Eastern Area Planning Committee”.

Councillor S J Savage declared a non-pecuniary interest as a Member of the Central Area Planning Committee and provided an update on how the Central Area Planning Committee dealt with the quarterly planning enforcement reports.

Minute No. 355 – Election Update

Councillor Channer had asked that it be noted, that the Council were lucky to have Lynda Elsegood, a very experienced Election Officer, who was always very helpful and knew her field very well, but this had not been recorded in the Minutes.

RESOLVED

- (ii) that subject to the above amendments the Minutes of the meeting of the Committee held on 30 August 2017 be confirmed.

491. PUBLIC PARTICIPATION

There were none.

492. DISCLOSURE OF INTEREST

There were none.

493. 2017 / 18 PROGRAMME OF WORK

The Chief Executive provided an update on the work programme of this Committee for 2017 / 18 on behalf of the Director of Resources.

Councillor Mrs P A Channer declared an interest as the Chairman of Planning and Licensing Committee and as a member of the South Eastern Area Planning Committee.

Councillor S J Savage declared an interest as a member of the Planning and Licensing Committee.

There was some discussion around what the Council could do with regards to the district surgeries advising they couldn't take on any more patients.

Councillor Mrs Channer declared an interest as a patient of the Burnham Surgery.

The Chief Executive advised that she would invite GPs, the Clinical Commissioning Group (CCG) and National Health Service (NHS) England to the December Overview and Scrutiny (O&S) Committee meeting.

In response to a question, the Director of Customers and Community explained that the Primary School Education report had been moved to the January 2018 meeting as Tim Elbourne couldn't attend the October meeting. It was important for Mr Elbourne to attend so that the schools and the Council could work closely together.

Councillor Mrs Channer declared an interest as she was an Essex County Councillor.

In response to a question, the Chief Executive explained that the Council was still waiting for a response from the Royal Mail with regards to their investigation on postal votes not being delivered for the General Election in June 2017, and that once this was received it would be bought back to the committee.

The Chairman informed the committee that Simon Quelch, the Senior Solicitor, was completing a review of the enforcement action process and would this would be brought to the committee in spring 2018.

494. PROJECT UPDATE - PROCUREMENT AND DELIVERY OF THE 2016 / 17 CAPITAL PROGRAMME

The Director of Customers and Community updated Members on the Overview and Scrutiny Committee project reviewing the procurement and delivery of the 2016 / 17 Capital Programme, on behalf of the Director of Resources.

There was a robust discussion around the St Cedd's project and the level of overspend on the project.

A member asked for clarification on whether the Council had permission for lighting, as the original planning consent did not include lighting.

The Chief Executive advised the committee that a full in-depth report on the St Cedd's project, with recommendations, would be brought to the Committee in December.

The Committee advised they would also like to see the original St Cedd's project brief.

It was agreed that the committee would like to receive a further more detailed report about the Capital Projects, including historic projects, and a review of the controls and processes for capital projects, so that the authority does not get into a similar situation as St Cedd's.

495. ANY OTHER ITEMS OF SCRUTINY MEMBERS WISH TO CONSIDER

It was requested that a report be brought back to the Committee to show a breakdown in the moorings and berths in the ownership of the Council at Burnham-on-Crouch, fees chargeable for each, whether they had been collected and whether the vessels had the necessary insurance cover. It was agreed that Councillor P G L Elliott would be the leader Member for this piece of scrutiny.

It was requested that a report be brought back to this Committee to cover the Council's approach to Internal and External Communications. The scrutiny will include the Email System, telephone communications via the Council's contact centre; how the Council could improve its website and include some examples of other authorities' approach to communication and the Council's Digital strategy. It was agreed that Councillors M S Heard and S J Savage would be the lead Members for this piece of scrutiny.

There being no further items of business the Chairman closed the meeting at 8.56 pm.

M W HELM
CHAIRMAN